



Patricia Area Community Endeavours
A Community Futures Development Corporation



Local Initiatives Fund Guidelines

Complete the application as fully as possible and attach any additional information that you feel is necessary to describe the project and how you will carry it out. The Community Development Coordinator at PACE is available to assist with this process. Applicants are encouraged to consult the Coordinator for any clarification or feedback, and to determine the next deadline for the submission of project proposals.

Applications are evaluated by PACE's Community Development Committee which meets every month. The decision of the Committee is final and may contain conditions about, but not limited to, how the funding will be handled. Recipients of funds must sign a Letter of Understanding that outlines the requirements for reporting to PACE on how the funds were spent. The recipient must maintain all records, invoices and other documents relating to the funds approved. PACE will holdback 10% of the funds until a final report is filed when the project is complete.

The recipient must acknowledge PACE for the support it extends to eligible projects. This could include the use of PACE's logo on printed materials or websites, news releases or other opportunities for communications that can be discussed with PACE staff.

Eligible applicants for the Local Initiatives Fund include:

Municipalities, First Nations and non-profit community organizations located in the Patricia Area Community Endeavours (PACE) region.

Eligible activities

Community Economic Development activities that support PACE's strategic community planning objectives may include: working with communities to assess local problems, establish objectives, plan and implement strategies to develop human, institutional and physical infrastructures, entrepreneurship, employment and the economy.

PACE encourages private and public sector partnerships, and, cost-shared partnerships. Funding must not create on-going dependencies on government funding sources.

Eligible projects may include the following:

- Environmental assessment reports
- Strategic and business planning
- Sector or industrial analysis
- Feasibility, marketing & engineering studies
- Workforce attraction & retention strategies
- Community investment readiness plans
- Community assets and profiles
- Seminars/workshops
- Marketing/promotional activities
- Community tourism events
- Export planning, training, research and expansion
- Activities that promote innovation and new technology.

Community Development proposals

Community groups can access up to \$5,000 in funding from the Community Development Committee for projects that meet Committee priorities and fit the following specified criteria.

- Are there economic benefits?
- Is there positive regional impact?
- Are partnerships present?
- Is there broad-based community support?
- Is the project innovative?
- Are there sufficient funding sources?
- Is there sufficient viability and responsibility?
- Is there potential to build PACE's profile?
- Are there spin-off opportunities?
- Is this one-time funding?
- Can the project be adapted by other communities?

Before proceeding with a request for funds, community groups should contact the Community Development Coordinator:

Phone: 807-221-3293 or 1-800-465-5307

Fax: 807-221-3294

E-mail: calistal@pace-cf.on.ca

Post Office: 66 Keith Avenue, Unit 2, Box 668, Dryden, ON P8N 2Z3

For more information about PACE, visit the PACE website:

www.pace-cf.on.ca



Criteria for Selecting Community Economic Development Projects

Criteria are listed in order of priority	
1	Organization's contribution to the project (cash, time, and in-kind contributions)
2	Creates or sustains community/organizational capacity (environmental, economic, social)
3	Financially sound – feasible – no long-term dependency – responsibility & leadership
4	Creates or maintains employment
5	Involves partnerships: local-regional-external
6	Youth focus
7	Strengthen alliances with First Nations
8	Promotes entrepreneurship
9	Innovative